

Gray's School Of Dance Inc.

Credit Card Policy & "Autobill" Form

CREDIT CARD POLICY:

- Unless full year tuition has been paid in advance, we require that **EVERYONE** have a credit card on account. Forms are destroyed at the end of each season.

You can still pay with cash or check.

- We will not use your card unless:
 - You do not pay monthly tuition by the 15th, at which time we will add a 10% late fee and run your card to cover the monthly tuition/fee.
 - You give us permission to use your card for tuition.
 - You have outstanding charges on your account. After a month, we will run your card for all expenses that have not been paid for.

Please give your credit/debit card information below(we do not accept Discover):

Name on card _____ Circle Type of card: Visa MC

Card Number _____ Exp. _____ Security code: _____

Card Billing Address: _____

City: _____ State: _____ Zip: _____

Signature of Cardholder _____

CREDIT CARD PAYMENT OPTION:

(THERE WILL BE AN ADDITIONAL \$5.00 FEE FOR THIS SERVICE)

(Please only initial this portion out if you'd like to have all your charges AUTOMATICALLY run on your credit card on the 10th of each month)

_____ I understand that the full amount due on my account will be run on the 10th of every month. If the 10th falls on a day that the studio is closed, I understand that they will run my card the next day the studio is open.

_____ I am aware that if I'd like a copy of my statement, I can ask the front desk for a copy to be printed for me.

_____ Your account will be protected. Only Office Management has access to this information.

Signature: _____ Date: _____
